



Roger Hannah Ltd.

PPN 06/21 Carbon Reduction Plan



Commitment to Achieving Net Zero

Roger Hannah is committed to achieving Net Zero emissions by 2050. This will be achieved via the monitoring and reduction of GHG emissions arising from operations.

Roger Hannah is committed to annually reviewing its emissions and maintaining its commitment to Net Zero. This commitment will be supported by an annual quantification of all material GHG sources across scopes 1, 2 and 3. Emissions are quantified in accordance with ISO 14064-1:2019, the international standard for the quantification and reporting of GHG emissions. DEFRA emission conversion factors used.

We understand the impact of our work on the environment, recognise the importance of environmental protection and are committed to operating our business responsibly. We regularly assess the environmental effects of our organisations activities and implement various ways of reducing our carbon footprint

This Carbon Reduction Plan has been produced in collaboration with [Carbonology® Ltd.](#)

Baseline and Current Reporting Year:

Baseline emissions are a record of the greenhouse gases that have been produced in the past, prior to the implementation of emission reduction initiatives. Baseline emissions serve as a reference point against which emissions reductions can be measured.

FY 24/25 (1st April 2023 – 31st March 2024) has been established as the base year as it is the first year that organisational emissions were been assessed in detail.

Baseline and Current Reporting Year: FY 24/25 (1st April 2024 – 31st March 2025)

Additional details relating to the Baseline Emissions calculations

FY 24/25 was the first period that Roger Hannah quantified GHG emissions in accordance with ISO 14064-1:2019 and therefore acts as the base year. Categories are from the GHG Protocol as referenced in PPN 06/21 guidance. Roger Hannah had no Scope 1 emissions in the reporting period. Dual reporting used for Scope 2.

EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	N/A
Scope 2	Location: 24.01 Market: 15.77
	149.54
Scope 3	1: Purchased goods and services 60.79 2: Capital goods 6.01 3: Fuel and energy related activities 15.70
Included Sources	5: Waste generated in operations 0.03 6: Business travel 28.83 7: Commuting and homeworking 38.17
Total Emissions	Location: 173.56 tCO₂e Market: 165.32 tCO₂e

Emissions Reduction Targets

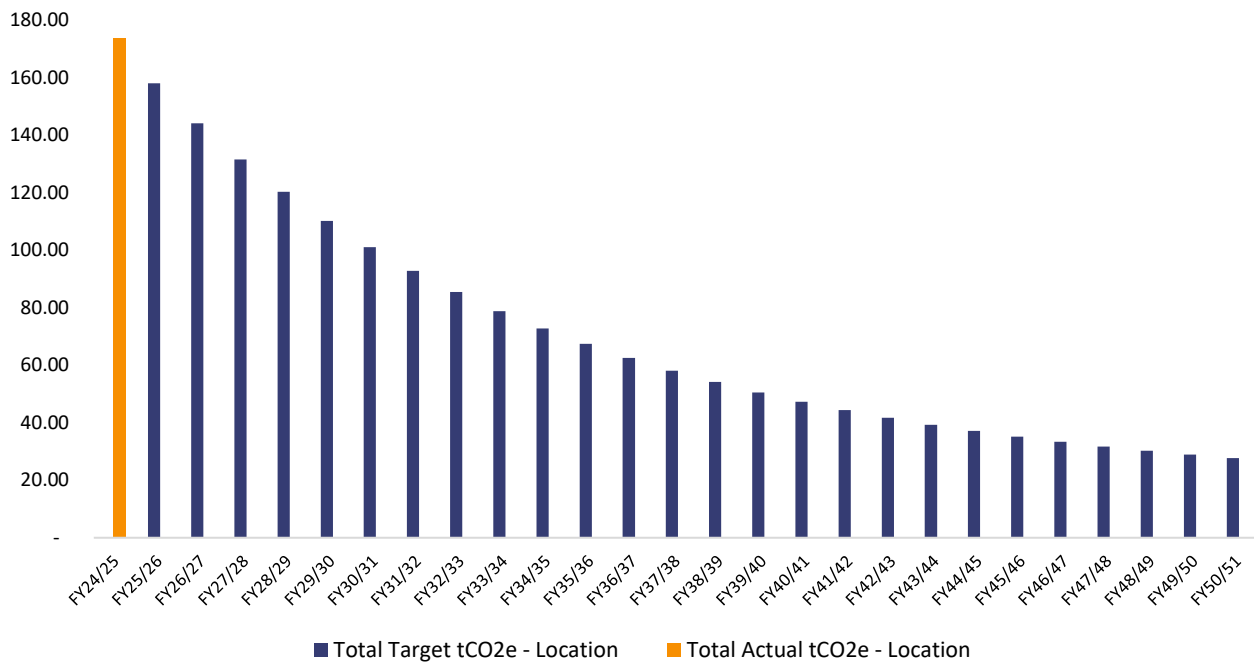
In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets:

GHG Source	Annual Reduction Target - %	Projected tCO ₂ e savings over the next 5 years
Electricity	12.00%	11.34
Purchased goods and services	8.00%	20.72
Capital goods	5.00%	1.36
Water	5.00%	0.01
Grey fleet business travel	12.00%	12.94
Commuting	10.00%	13.22

Based on these targets and our milestones, we project that carbon emissions will decrease over the next five years to 110.15 tCO₂e by FY 29/30. This is a reduction of 36.53% from the FY 24/25 base year.

Progress against these targets can be seen in the graph below:

Roger Hannah Ltd. Net Zero Pathway - tCO₂e



Carbon Reduction Projects

Completed carbon reduction initiatives:

- All company owned vehicles are EV
- Energy efficient PIR lighting install at office
- Hybrid working policy to minimise commuting and business travel
- Remote meetings utilised where feasible to further minimise business travel
- High uptake of public transport for business travel and commuting thanks to offering season ticket loans to staff
- Over 54% of commuting via low or zero emissions methods
- Salary sacrifice scheme offered to staff to promote use of EVs and hybrids and mileage rate dropped to further promote public transport
- Paperless office policy and single use plastics pro-actively avoided
- Certified ISO 14001 and ISO 9001 management systems
- Training provided to staff on environmental issues
- Recycling of office waste promoted

FY 24/25 was the first year we calculated our organisational emissions. We are now in the process of implementing ISO 14064-1 to accurately track our emissions over time.

Our ISO 14001 and ISO 9001 management systems are used to identify ways in which we impact the environment and can improve our overall environmental performance.

In the future we hope to implement further measures such as:

- Renewable energy supply for our Manchester office
- Improve energy efficiency within our office spaces, including via insulation, replacing older equipment with new versions, and encouraging staff to power down non-essential equipment overnight
- Continue to promote public transport for business travel
- Engaging with suppliers to align our Net Zero plans with theirs
- Implement strategies for waste reduction, re-use, and recycling where practicable.
- Continue to promote environmental awareness among staff

The key areas of focus for us moving forward will be engaging with suppliers to reduce emission from purchased goods and services and promoting sustainable travel to reduce emission from business travel and commuting.

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard¹ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting².

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard³.

This Carbon Reduction Plan has been reviewed and approved by the Roger Hannah Ltd Board.

Signed On Behalf of Roger Hannah Ltd:

Name: Angela Juszczyk

Position: Director

Date: 06/05/2025

¹ <https://ghgprotocol.org/corporate-standard>

² <https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

³ <https://ghgprotocol.org/standards/scope-3-standard>